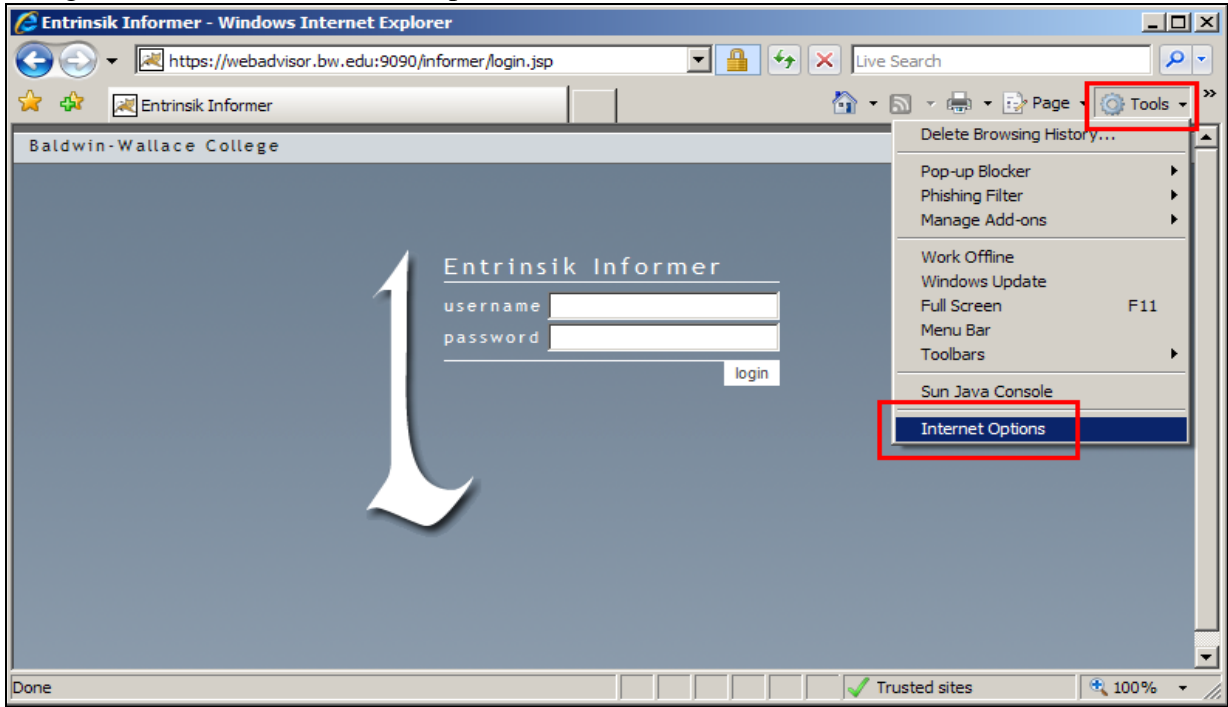


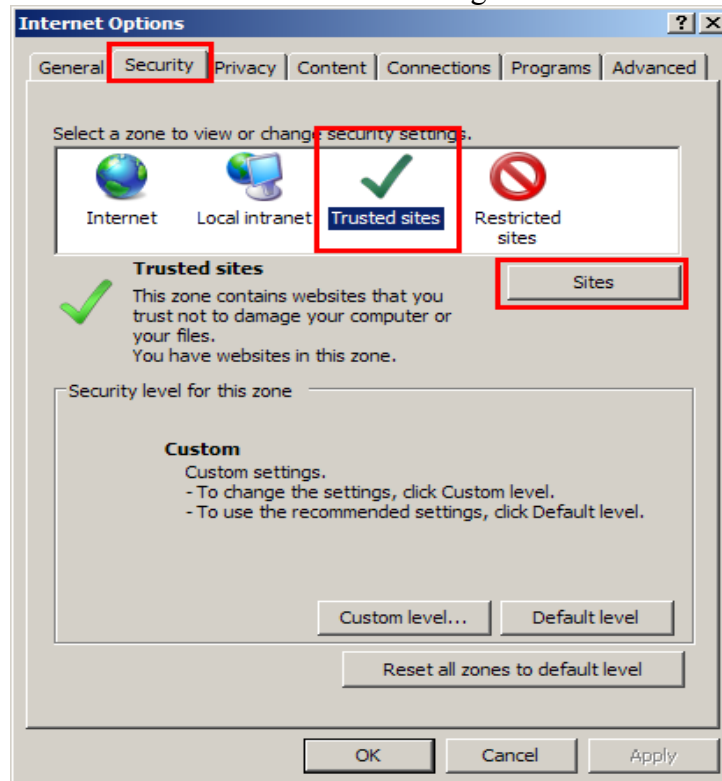
Extra Setup for Downloading Excel Files from Informer with Internet Explorer 7

Before Internet Explorer will allow you to download excel files to your computer from informer, you must first adjust some browser settings:

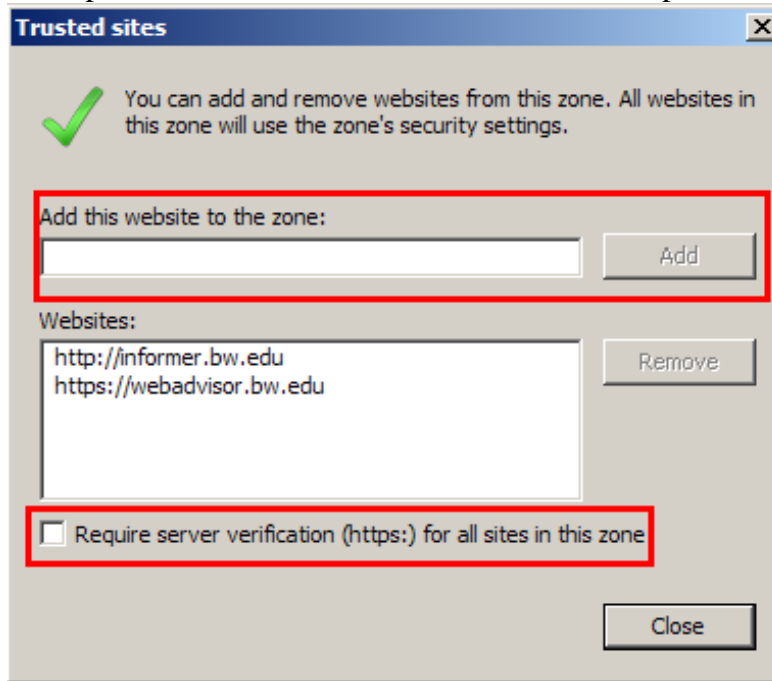
1. On the far right of the browser window, click on the Tools button. From there, go to the bottom of the resulting menu and choose Internet Options:



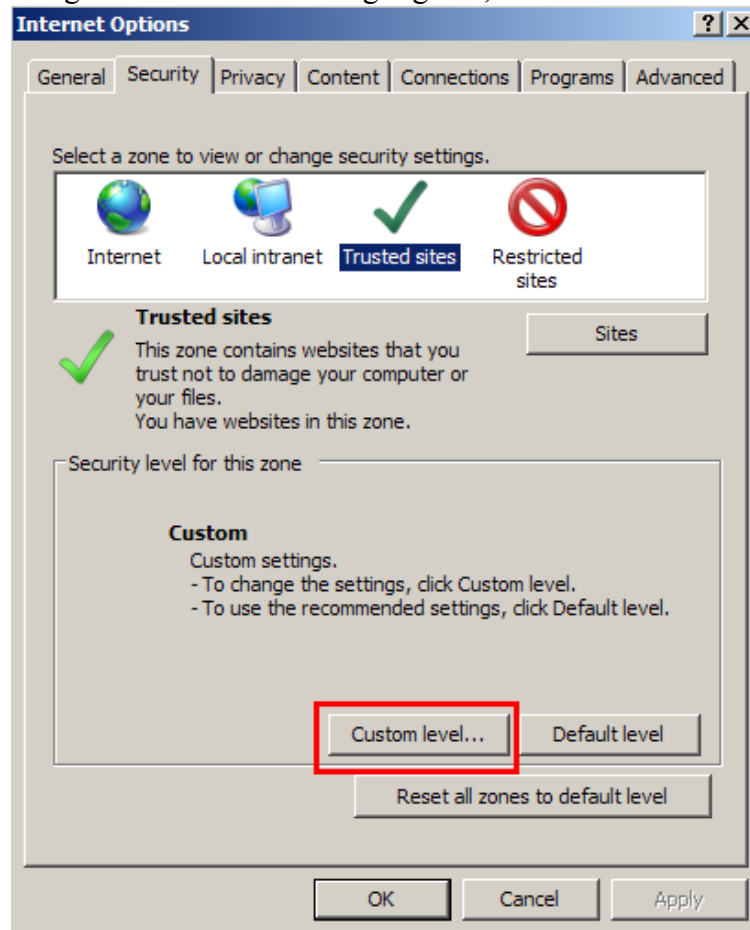
2. Next, click the second tab from the left marked as "Security". From there click the green check marked "Trusted Sites". Next click the "Sites" button below the green check:



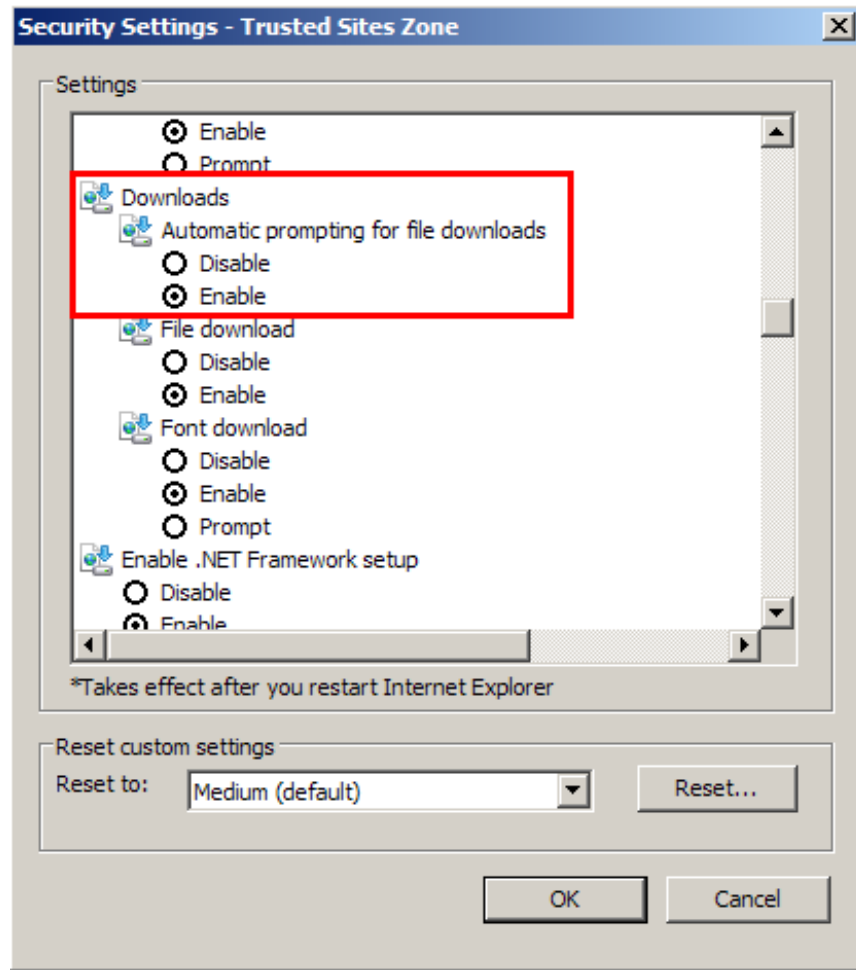
3. Once the Trusted Sites box appears, first go to the bottom of the box and Uncheck the “Require server verification (https:) for all sites in this zone” box. Next add these two websites to your trusted sites list: <http://informer.bw.edu> and <https://webadvisor.bw.edu> . Please notice the second address has the https instead of the normal http. When finished, click close to return to the previous box.



4. With the “Trusted Sites” green check box still highlighted, hit the “Custom Level” button:



5. Within the “Security Settings” box, scroll down until you reach the “Downloads” heading. Make sure the first radio button has the “Automatic prompting for file downloads” set to Enable and not Disable:



6. Click OK to return to the previous box, and then click OK once more. You should now be out of the Internet Options area, when you can start using informer again and be able to successfully download excel files to your computer.