

BW Student Printing Policy

(updated August 2017)

Baldwin Wallace students use **wēpa** (we print anywhere) “**Jacket Print**” kiosks, conveniently located throughout the campus, for their printing needs. The kiosks gives students a wide variety of access, upload, and print options that support mobility and convenience.

Registered students will automatically get a wēpa account that can be accessed at any Jacket Print station with their Jacket Express card and login credentials. Print options include:

- USB – Insert a USB drive, select file, print
- Cloud – Access cloud storage accounts from the touch pad, select file, print (OneDrive, Dropbox, Google Drive, Box)
- Email – Send file attachments to: print@wepanow.com
- Traditional – Open a document, choose “File > Print” and select printer type (One-time download: <https://wepanow.com/printapp>)
- Online – Login at www.wepanow.com/webupload and click “send to wēpa.”
- Mobile – Download the wēpa print Mobile App (Free for Android or iOS)

To promote environmental responsibility, reduce waste, and discourage unnecessary printing, BW has implemented printing charges on all printing at the Jacket Print stations.

- Single-sided black & white copies: \$.09
- Double sided black & white copies: \$.17
- Single-sided color copies: \$.50
- Double-sided color copies: \$.99

Debit/credit cards, Paypal and wēpa print cards (sold at the BW Bookstore and Ritter Library) can be used as forms of payment as well as available funds on a student’s Jacket Express card.